

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, May 15, 2024, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the May 15, 2024, meeting to order at approximately 6:04 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Ott, Fischer, Larson, Kramer and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Director of Recreation Lea Pipiras, Director of Parks Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Business Services Jason Braglia, Assistant Director of Parks Maintenance Ken Stephens, Attorney Angelo Vitiritti and Guest Services Supervisor Melissa McGrath.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for April 30, 2024. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for April 30, 2024. Hearing none, President Schulz requested a motion to accept the Treasurer's Report as presented for April 30, 2024. Motion made by Commissioner Larson, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for April 30, 2024. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for April 30, 2024. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Special Guest** Government Finance Officers Association – Notice for FYE April 30, 2023 – Certificate of Achievement for Excellence in Financial Reporting
President Schulz asked Kim Auchstetter from the Government Finance Officers Association to step forward for a presentation. Kim Auchstetter acknowledged that she was pleased to present to the New Lenox Community Park District the GFOA's Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ending April 30, 2023. This Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting. She also noted that this is the highest form of recognition in governmental accounting and financial reporting, and this is the 16th consecutive year that the New Lenox Community Park District has been awarded the certificate.
- Communications** Congratulatory Letter to Mayor Baldermann and the Village Board on the New Lenox Crossroads Sports Complex
President Schulz noted that the park district sent a letter of congratulations to Mayor Baldermann and the entire community on the successful groundbreaking ceremony for the Crossroads Sports Complex.
- Congratulatory Letter to Mr. Patrick Sheehan – Appointment as Illinois State Representative for District 37
President Schulz noted that the park district sent a letter of congratulation to Mr. Patrick Sheehan on his recent appointment as the Illinois State Representative for District 31.

Historical Society Newsletter featuring the New Lenox Community Park District Celebrating 55th Anniversary

President Schulz noted the document in the packet from the New Lenox Historical Society's May Newsletter featuring the New Lenox Community Park District celebrating 55 years.

Approval of Minutes Approval of the Special Workshop Meeting Minutes of April 17, 2024

President Schulz requested any questions or comments on the Special Workshop Meeting Minutes of April 17, 2024. Hearing none, President Schulz requested a motion to approve the Special Workshop Meeting minutes for April 17, 2024, as presented. Motion made by Commissioner Ott, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of the Regular Meeting Minutes of April 17, 2024

President Schulz requested any questions or comments on the Regular Meeting Minutes of April 17, 2024. Hearing none, President Schulz requested a motion to approve the Regular Meeting minutes for April 17, 2024, as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Committee & Staff Reports

Business Services

Commissioner Ott reported that there were two promotions that took place. He reported that Christina Studlow was promoted to Recreation Supervisor overseeing IT and Childcare/Summer Camps and Caitlin Eichhorn was promoted from part-time Marketing/PR Coordinator to full-time Marketing/PR Coordinator. Commissioner Ott noted that Caitlin was monumental in putting together the 55th year anniversary video. Commissioner Ott congratulated both employees.

Commissioner Ott stated that the in the packet there are three reports showing the expenditures and revenues for the ongoing projects that are taking place at the Golf Course, Hibernia Park Phase II OSLAD Grant and Water Chase Park OSLAD Grant.

Facilities / Planning

President Schulz reported a lot of general maintenance is going on including new panic hardware door replacement and a new block heater at the Administrative Building. At Haines Park, the staff has dedicated efforts to prepare the restrooms for the upcoming season. The Walker and Village Commons concession stands underwent a thorough deep clean in anticipation of the Will County Health Department inspection.

Director of Recreation Pipiras reported that they have collaborated with the Pepsi Account Representative to upgrade old fountain pop equipment with new ones. She noted that they are very happy with the new representative and are looking forward to working with them.

Golf Course

Golf Operations

Commissioner Kraemer reported that April was not the best weather month, however we still managed to end the month better than April of last year. The range continues performing better than expected and the grass on the range is

filling in nicely and we are still hoping for early fall as an opening. Commissioner Kraemer noted that the leagues have started back and all of them are full. He noted that we did host the Mid-American Junior Golf Tour. There was some minor flooding at the end of April which caused us to only have 9 holes open for a couple of days.

Food and Beverage Operations

Commissioner Kraemer reported that the Top Tracer has helped our Food and Beverage sales again, we did just over \$6000 more than last year with 425 more golfers than last year. He noted that we will be expanding the menu offerings a bit this year to try and meet the demand for more “Shareable” plates.

Grounds Operations

Commissioner Kraemer reported the April showers brought flooding and washed-out bunkers, but the staff are doing a great job getting them back into shape. There are some minor irrigation issues but those are being addressed in house. He noted there have been no major equipment issues to note, which is a good thing due to parts being still hard to come by. The staff is ordering parts to have in stock for our key pieces of equipment. Commissioner Kraemer stated that the chemical prices are starting to level off but are still 120% higher than two years ago.

Parks/Development

Hibernia Park Phase II - OSLAD Grant

Director of Parks Maintenance Travnicek reported that the subcontractors that are out there are trying to fine tune some of the mechanicals and equipment. Sod was being laid today. The pollinator garden at the boardwalk was being worked on. Director of Parks Maintenance Travnicek noted that they are pushing to get the project done for Memorial weekend just need the weather to cooperate.

Sharon's Bay Park Phase II

Director of Parks Maintenance Travnicek reported there will be a meeting with Planning Resources on Friday, May 24, 2024. We are taking their two concepts and developing them into one. He noted that the first public meeting is going to be June 12, 2024, at 6:30pm at the shelter on-site.

Water Chase Park Development-Update

Director of Parks Maintenance Travnicek reported some of the site furniture and pickleball equipment has been delivered. He stated that the earth work will be starting the last week of May. Director of Parks Maintenance Travnicek noted that the homeowners are very excited to see things start to happen.

Associations/Athletic Sites

Commissioner Larson reported that baseball and softball are fully booked for their Memorial Day Tournament. They have had more rainouts this spring than in previous year, but their seasons are going well. He noted that it is the same for the soccer program and they have their annual picnic on Saturday, June 1st at Spencer Campus. Commissioner Larson reported that Mustang Football continues to work on their 501C3 status and NL Youth Football have inquired about the use of Liberty School as an option for cheer practice due to their increasing numbers. This decision will have to be discussed between New Lenox

School District 122 and our Recreation Department before any response goes back to NLYFA.

Contracted Services

Commissioner Larson reported the contracted mowing has been going much better than the previous years the new contractor. The Porta John services has been good to date and the sealcoating, turf applications and playground safety mulch replenishments are soon to start up.

Commissioner Larson noted that we have had safety inspections for the trucks, buses, trailers, etc. and we have received the new Toro zero turn mower.

Out in the Parks

Commissioner Larson reported that turf restoration around the playground at Bristol Park was completed in-house by staff. He noted that two sections of the boat dock railing at Hibernia have been changed out. Commissioner Larson stated that staff spent some time prepping Lions Den infield for Rec Softball that starts later this month and Sportsfields will further renovate the infield. He thanked the Village staff for repairing pipes and installing a new meter at our outdoor drinking fountain at the 701 building. Commissioner Larson and Director of Parks Maintenance Travnicek thanked Corsetti Stell for coming out to Wildwood Park to quickly diagnose and weld a couple of sections of framework at the mini shelter. The only form of payment they wanted was some pizzas and chopped salad.

Recreation

Special Recreation Update

Executive Director Lewis reported that the LWSRA meeting for May is not scheduled until Tuesday, May 21, 2024, so we do not have their reports. The reports will be emailed to all Commissioners, Directors, and Deputy Directors once we receive them.

Recreation

Commissioner Fischer reported we currently have 516 participants in our Before and After School ACES program. Our Adult programs have enjoyed our Jam Sessions which consist of ten talented musicians that continue to practice here on select Tuesdays. They will be playing for the community during the Village of New Lenox's "Live on the Lawn" on June 23rd at 6pm. Commissioner Fischer noted that our Adult Softball leagues registration closed on Wednesday, April 17th and we have a total of 27 teams that will play on Monday, Tuesday, Wednesdays and our Co-Ed league will run on Thursdays. He noted that registration for our Adult 2 on 2 Sand Volleyball League closed on Friday, April 26th and we have 7 teams registered to play on Tuesday nights at the Lion's Den. We had 18 youth athletic programs that concluded during the month of April. These programs had a total of 316 participants who played volleyball, flag football, soccer, basketball, t-ball, floor hockey, and track & field. Commissioner Fischer reported that our Kiddie Kampus preschool program has filled 8 out of 12 classes for next school year with 192 out of 208 enrollment spots taken.

Commissioner Fischer thanked our Marketing/PR Coordinator Caitlin Eichhorn for putting together the 55th Anniversary of the New Lenox Community Park

District video and encouraged everyone to view it on the YouTube channel. He also thanks the staff for putting together the float for the Loyalty Day Parade.

Commissioner Fischer continued with some announcements that included Summer Registration began on May 6th for In-district residents and May 13th for Out of District residents. He announced that on June 1st is the Fishing Derby at Freedom Park and on June 6th is the Chasing the Sun 5K. His final announcement was regarding the Walker Splash Pad opening on June 1st.

Upcoming Events

Commissioner Fischer noted the announcements that included Summer Registration began on May 6th for In-district residents and May 13th for Out of District residents. He announced that on June 1st is the Fishing Derby at Freedom Park and on June 6th is the Chasing the Sun 5K. His final announcement was regarding the Walker Splash Pad opening on June 1st.

Annual Reorganization Of the Board

Temporary Chairman-Current Presiding Officer

President Schulz requested a motion to appoint Temporary Chairman-Current Presiding Officer. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Election of Officers

President Schulz opened officer nomination for President. Ted Schulz was nominated by Commissioner Kraemer. Hearing no further nominations, President Schulz requested a motion to appoint Ted Schulz as President. Upon a voice vote, all were in favor and the motion passed unanimously.

President Schulz opened nomination for Vice-President. Brian Fischer was nominated by Commissioner Ott. Hearing no further nominations, President Schulz requested a motion to appoint Brian Fischer as Vice-President. Upon a voice vote, all were in favor and Commissioner Fischer was appointed Vice-President.

President Schulz opened nominations for Secretary. Dale Larson was nominated by Commissioner Kraemer. Hearing no further nominations, President Schulz requested a motion to appoint Dale Larson as Secretary. Upon a voice vote, all were in favor and Commissioner Larson was appointed Secretary.

President Schulz opened nominations for Treasurer. Garry Kraemer was nominated by Commissioner Larson. Hearing no further nominations, President Schulz requested a motion to appoint Garry Kramer as Treasurer. Upon voice vote, all were in favor and Commissioner Kraemer was appointed Treasurer.

President Schulz requested a motion of the Retainment of Attorney with no increase of current fees at the rate of \$175/hour. Upon a voice vote, all were in favor of the Retainment of Attorney.

New Business

Approval of the Annual American with Disabilities Act (ADA) Action Guideline Report & Projects/Replacement

President Schulz noted this is done on an annual basis. Hearing no questions and/or concerns, President Schulz requested a motion to accept the Annual American with Disabilities Act (ADA) Action Guideline Report & Projects/Replacement. A voice vote occurred with all in favor and the motion passed unanimously.

Resolution #24-08 Authorizing the Execution of the Lease Agreement Between the Village of New Lenox and the New Lenox Community Park District

President Schulz requested any questions or comments on Resolution ##24-08 Authorizing the Execution of the Lease Agreement Between the Village of New Lenox and the New Lenox Community Park District. Hearing none, President Schulz requested a motion to approve Resolution #24-08 Authorizing the Execution of the Lease Agreement Between the Village of New Lenox and the New Lenox Community Park District. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #24-09 Authorizing the Execution of the Master Agreement Acceptance Supplement with Gordon Flesch Company

President Schulz requested any questions or comments on Resolution #24-09 Authorizing the Execution of the Master Agreement Acceptance Supplement with Gordon Flesch. Hearing none, President Schulz requested a motion to approve Resolution #24-09 Authorizing the Execution of the Master Agreement Acceptance Supplement with Gordon Flesch Company. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Schulz requested a motion to approve Hibernia Park Phase II Development-Change Order #1 (Revised Contract Pricing). Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community
Announcements**

President Schulz read aloud the May Community Announcements as follows: The Village of New Lenox Summer Concert Series tickets are now on sale at the Village Hall between 8:30am and 5:00pm. Saturday, June 1st is Smokey Robinson and September 14th is Ringo Starr. For more information visit the Village of New Lenox website at www.newlenox.net

Adjournment

At approximately 6:42 p.m., President Schulz requested a motion to adjourn the May 15, 2024, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Melissa McGrath
Recording Secretary