

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, May 17, 2023, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the May 17, 2023, meeting to order at approximately 6:04 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Ott, Fischer, Larson, Kramer and President Schulz.
- Also in Attendance** Executive Director Greg Lewis, Director of Recreation Lea Pipiras, Director of Parks Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Deputy Director of Business Services Karen Acklin, Deputy Director of Business Services Jason Braglia, Attorney Angelo Vitiritti and Deputy Director of Administrative Services Jacque Tuma.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for April 30, 2023, without year-end adjustments. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for April 30, 2023. Hearing none, President Schulz requested a motion to accept the Treasurer's Report as presented for April 30, 2023. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for April 30, 2023. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for April 30, 2023. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** *IAPD Thank You for Letter for participating in the 45th Legislative Conference*
Greg S. Lewis, Executive Director - Panelist
President Schulz read the thank you letter from the IAPD out loud to the public. President Schulz commented on being in Springfield with Executive Director Lewis and other Park District staff members for Parks Day, being in a very productive meeting with almost all our legislators. President Schulz commented we always have a nice booth for the schools and residents of Springfield and overall, a really good event. Executive Director Lewis added a thank you to Senator Joyce and Representative DeLuca for taking time out to meet while down in Springfield and look forward to seeing Senator Joyce and Representative DeLuca back home. Executive Director Lewis noted there would be more details of the visit to Springfield with Senator Hastings forthcoming, because it will help with the building of parks. President Schulz commented not all districts get quality time with their legislators like we do, and believes our legislators expect to be seeing us. President Schulz gave kudos to Executive Director Lewis for a job well done. Executive Director Lewis added the whole staff did a great job. Executive Director Lewis noted getting the legislators out to our facilities and involved in ribbon cuttings makes the difference.
- Approval of Minutes** *Approval of the Special Workshop Meeting Minutes of April 19, 2023*
President Schulz requested any questions or comments on the Special Workshop Meeting Minutes of April 19, 2023. Hearing none, President Schulz requested a motion to approve the Special Workshop Meeting minutes for April 19, 2023, as

presented. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of Public Hearing Minutes of April 19, 2023

President Schulz requested any questions or comments on the Public Hearing Minutes of April 19, 2023. Hearing none, President Schulz requested a motion to approve the Public Hearing minutes for April 19, 2023, as presented. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of the Regular Meeting Minutes of April 19, 2023

President Schulz requested any questions or comments on the Regular Meeting Minutes of April 19, 2023. Hearing none, President Schulz requested a motion to approve the Regular Meeting minutes for April 19, 2023, as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Committee & Staff
Reports**

Business Services

Commissioner Ott reported it has been a busy month for Business Services with finalizing the budget with Fiscal Year End adjustments. Commissioner Ott commented on whether or not the lack of public attendance at this meeting is a sign of public support for the Bond Issuance. Commissioner Ott commented any time he has spoken about the upcoming project at the Sanctuary Golf Course, the public is really excited and commented on a great job receiving the issuance.

Facilities / Planning

President Schulz reported a lot of building maintenance taking place. Director of Parks-Maintenance Travnicsek reported the Haines Park washrooms are open daily. Staff will monitor the restrooms and if vandalism occurs they will be locked.

Golf Course

Golf Operations

Commissioner Kraemer reported the best April on record, even though the weather wasn't the best on record. The Sanctuary Men's league has over 400 members this year. The Mid-American Junior Golf tour played the 3rd weekend in April, with over 100 juniors playing for the Sanctuary Open title. Drake Kaufman from Ottawa, Illinois won the boys division and Kylie Walker from Kenosha, Wisconsin won the girls division. Commissioner Kraemer noted the Sanctuary Open brought in people from a lot of areas.

Food and Beverage Operations

Commissioner Kraemer reported the new kitchen equipment has been installed. Director of Golf Schulz and staff got the job done under budget.

Grounds Operations

Commissioner Kraemer reported the irrigation system was turned on with no major issues. The new controls are up and running and working well. This will

help how the irrigation system is run. The Kubota tractor had to have some work done. Outside of that repair, the tractor is in great shape and should be around for years to come. Commissioner Kraemer reported that golf rounds are up significantly from last year and the golf course is packed when the weather is good. Commissioner Larson noted the drainage at holes 14/15 is great. Director of Golf Schulz reported the existing drainage system had a couple things added to it to make improvements. Commissioner Kraemer noted the new tee box on hole 15 is great also. Director of Gold Schulz noted by the Park District board allowing the revenue generated from the golf course to go back to maintaining the golf course, it allows for such nice improvements.

Parks/Development

Hibernia Park Phase II Development – Update/Discussion

Director of Parks Maintenance Travnicek reported the OSLAD budget has been reduced by \$132,606.00 after value engineering was completed with Planning Resources and contractor input. Director of Parks Maintenance Travnicek reported the savings is coming from the contractor reducing their line items along with subs costs of the multi-use building by about \$76,000.00. Additionally, taking out the Bocce Ball court and reducing the size of the putting green and the pollinator garden will save an additional \$56,766.00. This reduction of costs brings the budget approximately \$56,394.00 away from the original DOC 4 Budget created 22 months ago. Executive Director Lewis noted the IDNR approved reducing the fitness stations from three to two, however, the decision was made to remain at three.

Sky Harbor Park Development-Update

Director of Parks Maintenance Travnicek reported he met with Integral staff on site on April 28, 2023, to once again review punch list. Integral again stated they were committed to completing the work, yet as of today, nothing has been done. After making some calls, Director of Parks Maintenance Travnicek was told by Integral's project manager they would be out May 18, 2023, or May 19, 2023. Questions of when asphalt and seal coat work would be determined by the contractor, Oak Lawn Blacktop. Director of Parks Maintenance Travnicek reported this back and forth with Integral has happened again and again. The decision was made to give Integral until Monday, May 22, 2023 to do the work, then serve notice and proceed forward on our own.

Water Chase Park Development-Update

Director of Parks Maintenance Travnicek reported the Park District has signed off on the project agreement and was returned to the state. Once the state receives it, they will sign off. From that date, the Park District has two years to complete the project. Director of Parks Maintenance Travnicek reported the Park District also signed off on early reimbursement of \$300,000.00. The full reimbursement is \$600,000.00 which the district will receive the remaining \$300,000.00 once the project is completed.

Associations/Athletic Sites

Commissioner Larson reported the associations have been informed of the \$5 increase for Out of District participants. The increase will take effect for fall registrations (Baseball, Girls Softball & Soccer). Both tackle football programs

started registration during the first couple months of the year. There was no pushback from any of the associations.

Contracted Services

Commissioner Larson reported detention ponds are being treated-more algae than normal due to the warmer temps this spring. Weed n feed applications are being performed at parks, athletic sites & around District 122 schools. Playground safety mulch replenishment has begun. We are using a new company that blows the mulch in. We will save \$4/cubic yard, which is a minimum of \$3,000.00 savings. Carefree Lawn Maintenance has been mowing since the week of April 17th. The crew is getting used to property lines and all mowing areas with a few bumps along the way but have been handled with very good weekly conversations with the owner. They've responded really well and a lot less stress for staff. The shelter at Jacob Lowell Park was painted last year. Several areas peeled (paint did not adhere). The contractor came back and touched up all areas (under warranty).

Out in the Parks

Commissioner Larson reported the landscaping around the Admin building & LCC has been weeded and new mulch installed. New volleyball nets have been set in place and some new swing chains at a couple playgrounds. Several new American Flags have been replaced along with some new parts for drinking fountains. Renovations of the tennis & pickleball courts at Royal Meadows Park are moving along. Sub grade has been excavated and compacted; non-woven road fabric installed, then new stone added to existing stone & compacted. Drainage pipe installed at the south end (outside of the courts). The north end (outside of the courts) has been reprofiled allowing for better surface run-off. The next step will be new asphalt, then installation of posts/nets, followed by color-coating & lining, then will be finished. Director of Parks Maintenance Travnicek noted the pond aerators have been set in place. Director of Parks Maintenance noted there is a full-time position available in the Parks department, and to go to our website to fill out an application. Seasonal parks staff are returning also.

Recreation

Special Recreation Update

Executive Director Lewis reported on Keith Wallace once again receiving the Red Cross Community Impact Award, which is a big honor, as well as the IBCA Award. Executive Director Lewis noted Mr. Wallace has made a big impact in the community. Executive Director Lewis reported there have been more donations given to the Lincoln Way Special Recreation Association. Two golf outings are upcoming, one at the Sanctuary Golf Course and one at Green Garden Golf Course. Executive Director Lewis noted they have gotten more intakes. The Lincoln Way Special Recreation Association Budget will be up for review next month. Executive Director Lewis reported there is a forthcoming resolution for next month regarding the .0025 cent for capital improvements. This has been given a five-year period to see how it goes, and capital items must be more than \$5,000.00.

Beyond the Bell

Commissioner Fischer reported on Beyond the Bell Easter break session. Monday, April 3rd - Thursday, April 6th, we had 149 participants in attendance throughout the week.

Adults

On Sunday, April 16th, a group of 44 adults experienced a taste of old-world Southern charm on our seven-day bus trip to Savannah, Jekyll Island and Beaufort. Commissioner Fischer noted we rarely receive thank you cards, however, a thank you card came in for Connie, a park district employee, who attends the bus trips. Commissioner Fischer read aloud the thank you card.

Athletics

Commissioner Fischer reported Adult Softball leagues have a total of 28 teams registered. The games began the week of Monday, May 1st at Lion's Den Park, Monday through Thursday.

Commissioner Fischer reported the splash pad at Hibernia Park will be closed for the summer because of the renovations taking place there. The fishing and walking path are still open to the public. Walker Splash Pad and concessions will be open if temperatures are above 74 degrees. Commissioner Fischer read aloud the hours and fees for the splash pad, and everyone is looking forward to summer.

Upcoming Events

Commissioner Fischer noted that on June 3rd a Fishing Derby will take place at Freedom Park beginning at 9:30am. The deadline to register is May 31st and remember to bring your own bait. Commissioner Fischer also noted on June 17th, the Drenched Dad Nerf Battle will take place at Wildflower Park to celebrate your dad. There will be an inflatable waterslide, hotdogs, chips and beverages provided. The registration deadline is Tuesday, June 6th and fees were read aloud.

**Annual Reorganization
Of the Board**

Oath of Office

President Schulz reported Attorney Angelo Vitiritti will swear in the newly elected members from the 2023 Consolidated Election into office.

Temporary Chairman-Current Presiding Officer

President Schulz requested a motion to appoint Temporary Chairman-Current Presiding Officer. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Election of Officers

President Schulz opened officer nomination for President. Ted Schulz was nominated by Commissioner Kraemer. Hearing no further nominations, President Schulz requested a motion to appoint Ted Schulz as President. Upon a voice vote, all were in favor and the motion passed unanimously.

President Schulz opened nomination for Vice-President. Brian Fischer was nominated by Commissioner Ott. Hearing no further nominations, President Schulz requested a motion to appoint Brian Fischer as Vice-President. Upon a voice vote, all were in favor and Commissioner Fischer was appointed Vice-President.

President Schulz opened nominations for Secretary. Dale Larson was nominated by Commissioner Kraemer. Hearing no further nominations, President Schulz requested a motion to appoint Dale Larson as Secretary. Upon a voice vote, all were in favor and Commissioner Larson was appointed Secretary.

President Schulz opened nominations for Treasurer. Garry Kraemer was nominated by Commissioner Fischer. Hearing no further nominations, President Schulz requested a motion to appoint Garry Kramer as Treasurer. Upon voice vote, all were in favor and Commissioner Kraemer was appointed Treasurer.

President Schulz reported on new committee assignments coming next month. President Schulz requested a motion to table the committee assignments until next month. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

President Schulz reported the 2023 Consolidated Election Results (Information Purposes Only) are in board packets.

Unfinished Business *Bid Results-Hibernia Park Phase II*

President Schulz requested a motion to approve the Bid Results-Hibernia Park Phase II from George's Landscaping, Inc. in the amount of \$892,200.00. Motion made by Commissioner Larson, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

New Business *Approval of the Annual American with Disabilities Act (ADA) Action Guideline Report & Projects/Replacement*

President Schulz noted this is done on an annual basis. Hearing no questions and/or concerns, President Schulz requested a motion to approve the Annual American with Disabilities Act (ADA) Action Guideline Report & Projects/Replacement. Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #23-13 Authorizing the Execution of Lease/Purchase Agreement with DeLage Landen Public Finance, LLC (2023 Kubota Zero Turn Mower, Z1200 Series)

President Schulz requested any questions or comments on Resolution #23-13 Authorizing the Execution of Lease/Purchase Agreement with DeLage Landen Public Finance, LLC (2023 Kubota Zero Turn Mower, Z1200 Series). Hearing none, President Schulz requested a motion to approve Resolution #23-13

Authorizing the Execution of Lease/Purchase Agreement with DeLage Landen Public Finance, LLC (2023 Kubota Zero Turn Mower, Z1200 Series). Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #23-14 concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois prior to the sale of \$2,200,000 General Obligation Park Bonds (Alternate Revenue Source, Series 2023B of the New Lenox Community Park District, Will County, Illinois)

President Schulz requested any questions or comments on Resolution #23-14 concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois prior to the sale of \$2,200,000 General Obligation Park Bonds (Alternate Revenue Source, Series 2023B of the New Lenox Community Park District, Will County, Illinois). Hearing none, President Schulz requested a motion to approve Resolution #23-14 concerning a hearing required to be held pursuant to the Bond Issue Notification Act of the State of Illinois prior to the sale of \$2,200,000 General Obligation Park Bonds (Alternate Revenue Source, Series 2023B of the New Lenox Community Park District, Will County, Illinois). Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Resolution #23-15 Forming a Committee on Local Government Efficiency New Lenox Community Park District, Will County, Illinois

President Schulz requested any questions or comments on Resolution #23-15 Forming a Committee on Local Government Efficiency New Lenox Community Park District, Will County, Illinois. Hearing none, President Schulz requested a motion to approve Resolution #23-15 Forming a Committee on Local Government Efficiency New Lenox Community Park District, Will County, Illinois. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

Hibernia Park Phase II Development- Change Order #1 (Revised Contract Pricing)

President Schulz requested any questions or comments on Hibernia Park Phase II Development - Change Order #1 (Revised Contract Pricing). Executive Director Lewis noted for the New Lenox Community Park District board's input that Director of Parks Maintenance Travnicek and Steve with PRI worked through with IDNR getting the scope down on the project. Hearing none, President Schulz requested a motion to approve Hibernia Park Phase II Development- Change Order #1 (Revised Contract Pricing). Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community
Announcements**

President Schulz read aloud the May Community Announcements as follows: The New Lenox Chamber of Commerce and New Lenox Community Park District will host our Annual Chasing the Sun 5K. This chip-timed race/fitness walk starts and concludes in the New Lenox Commons. Register online at runsignup.com or stop by NLCPD Administrative Building, 701 W. Haven Ave.

or New Lenox Chamber Office, 1 Veteran's Parkway (Room 104). Registration deadlines: Tues., May 30th by 5:00pm (walk-in), Tues., May 30th by 11:59pm (online). Fee: \$35. Walk up Registration begins at 6:00pm, June 1st, Fee: \$45. Junior/Kid Racers can add a Youth Large T-shirt to their registration for only \$10.

Adjournment

At approximately 6:48 p.m., President Schulz requested a motion to adjourn the May 17, 2023, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Jacque Tuma
Recording Secretary