

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, June 19, 2024, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

**GENERAL FUNCTIONS:**

- Call to order** President Schulz called the June 19, 2024, meeting to order at approximately 6:02 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kramer, Fischer, Ott, and President Schulz
- Also in Attendance** Executive Director Greg Lewis, Deputy Director of Recreation Olga Viano, Director of Parks-Maintenance George Travnicek, Director of Golf Bob Schulz, Director of Business Services Kathy Lynch, Asst. Director of Parks Maintenance Ken Stephens, Attorney Angelo Vitiritti, and Guest Services Supervisor Melissa McGrath.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for May 31, 2024. President Schulz requested any questions or comments regarding the monthly Treasurer's Report for May 31, 2024. Hearing none, President Schulz requested a motion to accept the Treasurer's Report as presented for May 31, 2024. Motion made by Commissioner Fischer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for May 31, 2024. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for May 31, 2024. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Communications** *IAPD Thank You Letter – Legislative Reception and Conference that was (Parks Day) in Springfield*  
President Schulz noted that we received a thank you letter from the IAPD for our attendance at the Illinois Association of Park Districts' 2024 Spring Legislative events in Springfield.
- Representative DeLuca – Thank you Note*  
President Schulz noted that we received a Thank you Note from Representative Anthony DeLuca for stopping and visiting with him while we were in Springfield for IAPD Parks Day.
- New Lenox Patch – New Lenox Siblings, Park District Little Free Library to Hibernia*  
President Schulz reported that we sent a thank you letter to Harrison and Maya Barker for the donation of the Little Free Library at Hibernia Park
- IPRA – 6<sup>th</sup> Annual Unplug Illinois Day – July 13, 2024*  
President Schulz noted that there is a letter from IPRA regarding their 6<sup>th</sup> Annual Unplug Illinois Day that is coming up on July 13, 2024.

Message from IAPD Peter Murphy – W2 and Revenue Data Report

President Schulz pointed out a message that was received from IAPD President/CEO Peter Murphy regarding W2 and Revenue Data reporting.

New Lenox Community Park District Celebrates Park and Recreation Month

President Schulz reported that July is Park and Recreation Month, and this year's theme is "Where You Belong".

**Approval of Minutes** Approval of the Special Workshop Minutes of May 15, 2024

President Schulz requested any questions or comments on the Special Workshop Minutes of May 15, 2024. Hearing no questions or comments, President Schulz requested a motion to approve the Special Workshop Minutes for May 15, 2024, as presented. Motion made by Commissioner Kraemer, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Approval of the Regular Meeting Minutes of May 15, 2024

President Schulz requested any questions or comments on the Regular Meeting Minutes of May 15, 2024. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Meeting minutes for May 15, 2024, as presented. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a voice vote, all were in favor and the motion passed unanimously.

**Committee & Staff  
Reports**

**Business Services**

Ordinance #24-05-01 Budget & Appropriations 2024-2025 - Discussion

Commissioner Ott noted that the approval of Ordinance #24-05-01 would be taking place later in the meeting but noted that the budget and appropriation lines were listed in detail in the packet, and everything looked good.

Commissioner Ott reported that we do not have any current investment and that we do have some maturities. He also reported that we have received a good amount of our tax levy, so we are looking at investments in the next few days. He noted that the State of Illinois did pass the state budget and the governor signed it into law on June 5<sup>th</sup> so we are happy to report that the two grants that were promised to us from Representative DeLuca and Senator Hastings for our parks are in this budget. Commissioner Ott thanked Executive Director Lewis for lobbying for the Park District.

Director of Business Services Lynch reported that we are part of the PDRMA – Park District Risk Management Agency – and we had 48% employee participation and will be receiving a check for \$10,458. Commissioner Ott thanked the staff for their participation.

**Facilities / Planning**

President Schulz reported that there is a lot of general maintenance going on including stripping and waxing of floors at the Lions Community Center, small repairs and cleaning on HVAC units and getting Hibernia up and running. He thanked the staff for all their hard work.

**Golf Course**

*Golf Operations*

Commissioner Kraemer noted that May was another excellent month, considering last May was the best May we ever had on record. We hosted the I-80 AM event along with a couple of other outings, which were better attended than in years past. The range project grow in is still going well with the next two months determining when we will be able to open the grass areas. Commissioner Kraemer reported the new range ball machine has been ordered and we should have it sometime in late June and it will go down by the grass tea area. The parking lot and cart park area has been seal coated and striped.

*Food and Beverage Operations*

Commissioner Kraemer stated that the Food and Beverage had a great May surpassing last May by just over \$11,000. He believes this is all a direct reflection of the new Top Tracer.

*Grounds Operations*

Commissioner Kraemer noted that we did have some rain and the bunkers didn't like the rain, but we treated the green and it seems to have rebounded. He did note that we had some minor equipment issues, and we are fixing them as needed and when parts are available.

Director of Golf Schulz noted that Josh Kirkham was the winner of the I-80 AM with a two-day total of 137 (-7) to win by one stroke. He reported that this would be Josh's last official amateur event because he is turning professional. He noted the picture that was shown at the meeting was of Vice President Fischer from the New Lenox Rotary golf outing, after a long absence from golf, was on his 5<sup>th</sup> hole of the day and was closest to the pin on hole 11. Director of Golf Schulz congratulated Vice President Fischer and welcomed him back to golf.

**Parks/Development**

*Development Projects Update*

*Hibernia Park Phase II*

Director of Parks Maintenance Travnicek reported that the park opened at the beginning of June. He noted that IDNR staff came for an inspection and walk through and were very impressed with the improvements, especially the ADA kayak launch. We have a punch list to get completed with minor items and will have one more payout.

*Sharon's Bay Park Phase II*

Director of Parks Maintenance Travnicek stated that they had their first public meeting, and it was a great turnout from residents. The park was full of activity. The public that was in attendance were on board with the features that were put out there. He reported that Monday, June 24<sup>th</sup> at 1:30pm was the next scheduled public meeting.

*Water Chase Park Development – OSLAD Grant*

Director of Parks Maintenance Travnicek reported that they started to move dirt but are several weeks behind due to the rain. The playground equipment and shelter should be delivered by the end of August beginning of September. Director of Parks Maintenance Travnicek noted that we have until May 18, 2025, to have this site completed.

*Athletic Association Update*

Director of Parks Maintenance Travnicek reported that the Associations all have strong numbers this year and these numbers are close to what we used to have back in the early 2000. He noted that this is the best year for them as far as getting their required documents into the Business Services department. The one-on-one meetings that were set up have been working better than when everyone met, and we hope to continue this process.

*Contracted Services*

Director of Parks Maintenance Travnicek stated that from mowing to pond maintenance, everything is going well. We will continue to carry on with the spring turf applications with the schools and will coordinate the times around their buildings.

Director of Parks Maintenance Travnicek noted that the portable services are showing good response times.

**Recreation**

*Special Recreation*

Executive Director Lewis reported that everything continues to move along very well. They are fully up to staff this year with much of this to do with recruitment of students from local colleges and teachers that are off for the summer. Executive Director Lewis noted that this is a positive sign, and it has helped the programs rebound as well as the assistance they can give to us for our programs as far as inclusion goes. He noted that LWSRA had a successful trip to Bloomington Normal for the Special Olympics.

*Aces Before and After School Program*

Commissioner Fischer reported that our Aces program ended with 510 participants, which was up from 490 last year.

*Athletics*

Commissioner Fischer stated that our adult 2 on 2 sand volleyball leagues started in May. The Thursday and Saturday T-ball leagues started with 147 3–4-year-olds and 105 5–6 years old. The Tuesday and Wednesday Kick Start Soccer leagues started with 93 3–4-year-olds and 95 5–6-year-olds.

*Camp Wewannago*

Commissioner Fischer noted that our Camp Wewannago began and at this time we have 360 participants. This year we have broke the camp down into two sections, blue camp for 1<sup>st</sup> thru 3<sup>rd</sup> grade and Green Camp for 4<sup>th</sup> thru 7<sup>th</sup> grade.

*Special Event*

Commissioner Fischer stated that our Touch a Truck was held on May 4<sup>th</sup> at Walker Country Estates Park with over 700 families attending our 2-hour event. We had 18 local businesses and municipalities showcase a total of 24 vehicles with special thanks to the New Lenox Fire Department and the New Lenox Police Department as well as our own staff from Parks Maintenance.

Commissioner Fischer noted that on Sunday, May 19<sup>th</sup> we hosted our Bark in the Park event at Walker Country Estates Park with Tucker's Doggie Delights as our main sponsor for this yearly event

Commissioner Fischer noted that the Splash Pads at both Walker Country Estates and Hibernia Park are open along with the concession stands.

*Kiddie Kampus*

Commissioner Fischer stated that Kiddie Kampus ended and that we received a letter from a family thanking the staff for running a great program.

*Great Ball Pursuit*

Commissioner Fischer reported this new event that is promoting UnPlug Illinois on July 13<sup>th</sup>. There will be 120 numbered balls that will be scattered among six of our parks for three days with the locations of the parks to be announced daily on our social media sites and winning numbers will be announced on Monday, July 15<sup>th</sup>. He noted to visit the website for rules, dates and times.

*Upcoming Events*

Commissioner Fischer reported on some upcoming events including the Grandparent and Me fishing on July 23<sup>rd</sup> at Hibernia Park and the Grand Opening of Hibernia Park on July 25<sup>th</sup> from 11am to 1pm.

**Unfinished Business**

*2024/2025 Committee Assignments*

President Schulz noted the committee assignments are the same as last year.

**New Business**

*Resolution #24-10 Authorizing the Execution of the Lease Agreement with Ice Town Leasing*

President Schulz requested any questions or comments on Resolution ##24-10 Authorizing the Execution of the Lease Agreement with Ice Town Leasing. Hearing none, President Schulz requested a motion to approve Resolution #24-10 Authorizing the Execution of the Lease Agreement with Ice Town Leasing. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.

*Ordinance #24-05-01 Budget & Appropriations Ordinance 2024-2025*

President Schulz requested any questions or comments on Ordinance #24-05-01 Budget & Appropriation. Hearing none, President Schulz requested a motion to approve Ordinance #24-05-01 Budget & Appropriations Ordinance. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a voice vote, all were in favor and the motion passed unanimously.

*Ordinance #24-06-01 Ordinance Declaring Currently Owned Property as Surplus and Authorizing its Disposal*

President Schulz requested any questions or comments on the Ordinance #24-06-01 Declaring Currently Owned Property as Surplus and Authorizing its Disposal. Hearing none, President Schulz requested a motion to adopt Ordinance #24-06-01 Declaring Currently Owned Property as Surplus and Authorizing its Disposal. Motion made by Commissioner Fischer, seconded by Commissioner Kraemer. Upon a roll call vote, all were in favor and the motion passed unanimously.

**Community Events**

The Village of New Lenox is hosting the following Summer Events all located in the New Lenox Commons

Independence Day Celebration on Thursday, July 4, 2024

Live on the Lawn on Sunday, July 14, 2024

Adult Moving Night featuring Dirty Dancing on Thursday, July 25, 2024

For more information view the website [www.newlenox.net/events](http://www.newlenox.net/events)

**Adjournment**

At approximately 6:30 p.m., President Schulz requested a motion to adjourn the June 19, 2024, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,  
Melissa McGrath  
Recording Secretary