

Minutes of the Regular Board Meeting of the New Lenox Community Park District Board of Commissioners held on Wednesday, July 17, 2024, at approximately 6:00 p.m. in the Board Room of the Village Hall, New Lenox, Illinois.

GENERAL FUNCTIONS:

- Call to order** President Schulz called the July 17, 2024, meeting to order at approximately 6:00 p.m.
- Pledge of Allegiance** President Schulz led the Board, Staff, and all others present in the Pledge of Allegiance.
- Roll Call** President Schulz directed the Recording Secretary to take roll call. Upon taking roll call, the following were present, Commissioners: Kramer, Larson, Fischer, Ott, and President Schulz
- Also in Attendance** Deputy Director of Recreation Olga Viano, Director of Business Services Kathy Lynch, Deputy Director of Business Services Jason Braglia, Director of Parks-Maintenance Ken Stephens, Director of Golf Bob Schulz, Guest Services Supervisor Melissa McGrath.
- Treasurer's Report** Commissioner Kraemer quoted the totals from the monthly Treasurer's Report as presented for June 30, 2024. President Schulz requested any questions or comments regarding the Treasurer's Report. Hearing none, President Schulz requested a motion to accept the Treasurer's Report as presented for June 30, 2024. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Payment of Bills** Commissioner Kraemer quoted totals from the Payment of Bills as presented for June 30, 2024. President Schulz requested any questions or comments. Hearing none, President Schulz requested a motion to approve the Payment of Bills as presented for June 30, 2024. Motion made by Commissioner Fischer, seconded by Commissioner Larson. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Approval of Minutes** *Approval of the Public Hearing Meeting Minutes of June 19, 2024*
President Schulz requested any questions or comments of the Public Hearing Meeting Minutes of June 19, 2024. Hearing no questions or comments, President Schulz requested a motion to approve the Public Hearing Meeting Minutes of June 19, 2024, presented. Motion made by Commissioner Kraemer, seconded by Commissioner Ott. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Approval of the Regular Meeting Minutes of June 19, 2024*
President Schulz requested any questions or comments on the Regular Meeting Minutes of June 19, 2024. Hearing no questions or comments, President Schulz requested a motion to approve the Regular Meeting Minutes of June 19, 2024, presented. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.
- Committee & Staff Reports**
- Business Services** Commissioner Ott reported that the district was awarded \$8,692.00 Safety Grant from the IPRF program which will be used towards safety and education. This year it will be used for our aging AED equipment.

Commissioner Ott noted some staff announcements including the internal promotions of Ken Stephens to the Director of Parks Maintenance and Gary Wilde to Assistant Director of Parks Maintenance. Commissioner Ott congratulated Ken Stephens and noted that he has been with the district for 15 years moving up the ranks and giving Ken full support of the board knowing that his dedication is second to none. Commissioner Ott congratulated Gary Wilde on his promotion and noted that Gary has been with the district for 7 years and will flow right into his new position.

Commissioner Ott noted that there are reports for the ongoing projects in the board packet and everything looks normal.

Facilities / Planning

President Schulz reported that just about everything across the district had some type of maintenance done this month, so our team was very busy. Commissioner Larson thanked the maintenance staff for repairing the fascia damage at the golf course the very next morning after the storm. Director of Golf Schulz also noted that there was some damage to some trees on the golf course and at the entrance, but everything was cleaned up right away.

Golf Course

Golf Operations

Commissioner Kraemer noted that we did lose the 1st weekend of the month because of the weather but we ended with the best June on record with over \$500K in total sales. The outings went great and each outing in June had more players than last year's events. Commissioner Kraemer noted that we did host the State AM qualifying in June, which was our 18th year in a row. He reported that we did receive the new range machine for the grass tee so when we are ready to open the grass tee we will be ready to go.

Food and Beverage Operations

Commissioner Kraemer reported that Food and Beverage is seeing growth because of the new range, and we made over \$13K more in sales than last year for the month of June. Since the new range has opened, we have made just over \$100K more than last year during the same timeframe.

Grounds Operation

Commissioner Kraemer stated that we had some irrigation pump issues at the end of June, and we are still waiting on parts to fix the main pump. The second main pump and the jockey pump were still working in June and then we lost the other main pump. He noted that we are still able to water with the jockey pump and we are expecting the parts for both to arrive the first week of July. Commissioner Kraemer noted that we do not have a price to fix both pumps as of yet and this will not be a cheap fix. Commissioner Kraemer reported that the grow in for the new range is going very well but the month of July will determine the official opening of the grass tee and short game area. Commissioner Kraemer noted that there are no updates on the new equipment that has been ordered.

Director of Golf Schulz picked up where Commissioner Kraemer left off regarding the pump situations. He noted that the irrigation pumps are considered floating pumps, and they will continue to fix the pumps until it is time to replace them. The pump systems are so that the grass does not go dormant. Director of Golf Schulz did note that the weather did help during the time of the pump going down and they were still able to use the jockey system and everything seemed to

be working. He noted that the pump station is 20 years old and with all the fixes it may help us to push a complete replacement down the road.

Parks/Development

Athletic Associations

Commissioner Larson reported that baseball's spring season is over and was an overall good season. Full time travel tryouts are scheduled for July 8, 2024. Fall season registration is open. Commissioner Larson stated that the girls spring softball season has ended and fall registration has started. He noted that the soccer association is looking to have field work at Nelson starting at the end of July with practices starting on August 3rd. Commissioner Larson reported that Mustang Football has turned in their 501C3 fully updated and practices will start on July 22nd with first games on August 17th. The NLYFA will begin practices on July 22nd.

Commissioner Larson reported that NLSD #122 will be holding tryouts for softball and baseball the last week of July, first week of August, and their games will begin the 2nd week of August.

Contracted Services

Commissioner Larson reported that Precise Tree Care is going through multiple sites taking care of poison ivy and dead trees. He stated that Sportsfields will be adding more mix and regarding Lion's Den softball field. Huff and Huff will be cleaning up our rain gardens and wetlands and Arbor Care will be installing trees on multiple sites.

Fleet & Equipment

Commissioner Larson noted that the vehicle safety inspections are continuing and truck # 13 had a new transmission pan installed.

Out in the Parks

Commissioner Larson reported that multiple playgrounds are having equipment replaced due to age. He stated that Lincoln-Way Christian Church had over 30 volunteers move 18 yards of landscape mulch at LWSRA and 30 yards of playground mulch at Prairie Ridge Park. He noted that this is the 3rd year they have done this, which is great. Commissioner Larson stated that we have started a new program called productive parks. This is software that they will be using for the parks, and it will break down what needs to be done. This will all be taking place on 2 iPads for now and will upgrade to multiple users. He noted that having this capability will help to reduce paperwork.

Director of Parks Maintenance Stephens added that the staff will be on their third day of cleaning up storm damage. A few sites that we will have to call in

Development

Hibernia Park Phase II

Director of Parks Maintenance Stephens reported that the punch list has been completed and there is a change order, which is included in the board packet and will be approved at this meeting.

Sharon's Bay Park

Director of Parks Maintenance Stephens reported that the second public meeting was held on June 24, 2024, at Sharon's Bay and there was a good turnout. He noted that everything seems to be coming together for the OSLAD grant application to be submitted.

Water Chase Park

Director of Parks Maintenance Stephens reported that we have been in a holding pattern due to the amount of rain we have been getting but the excavating has been stripped down to where needed. He noted that the shelter was delivered, and the playground and shade system is scheduled to be delivered at the end of August.

Recreation

Special Recreation

Deputy Director of Recreation Viano reported that many teams traveled to Bloomington/Normal for the Summer Games. LWSRA was represented by 31 athletes and competed in games such as bocce, power lifting, soccer, swim, artistic and rhythmic gymnastics. The Hawks achieved an impressive medal count including 18 gold, 15 silver and 8 bronze medals.

Camp Wewannago

Commissioner Fischer reported that we have 435 kids signed up for our Camp Wewannago program with approximately 200 attending most days. We have 55 part-time staff and 1 full-time supervisor. This is a very popular summer program.

Athletics

Commissioner Fischer stated that our T-Ball and Kick Start Soccer leagues are up and running and we have 252 participants for T-Ball and 188 participants for Kick Start Soccer. He thanked the over 80 volunteer coaches because we would not be able to run these programs without them.

Kiddie Kampus

Commissioner Fischer reported that our Kiddie Kampus program currently has 197 children enrolled with 9 open spots left for 3-year-olds.

Special Events

Commissioner Fischer reported that our Drenched Dad event took place on June 9th with 25 kids and 16 dads. The activities included an inflatable water slide/bounce house, water squirt gun battle and a pizza lunch. The Splish Splash Splunch took place at Hibernia Park on June 19th with a pirate theme. On June 20th, we hosted a Tween Sunset Summer Games with 16 participants competing in games such as kickball, GaGa ball, sand volleyball with music and pizza dinner provided.

Announcements

Commissioner Fischer reminded everyone about the Hibernia Park Phase II grand opening that will be taking place on Thursday, July 25th from 11am to 1pm. He reported on Thursday, August 1st we will have a Party in the Park at Sky Harbor Park from 5:30 to 7:30pm. There will be games, music, treats and drinks.

Deputy Director of Recreation Viano thanked President Schulz for being the grill master at the Fourth of July celebration in the Village Commons. He also hopped in and helped with pretzel sales and other items. President Schulz thanked the staff for making the evening a fun event.

New Business

Resolution #24-11 Resolution of Authorization of the Execution of OSLAD Grant Project Application (Sharon's Bay Park-Redevelopment)

President Schulz requested a motion to approve Resolution #24-11 Resolution of Authorization of the Execution of OSLAD Grant Project Application (Sharon's Bay-Redevelopment). Motion made by Commissioner Kraemer, seconded by Commissioner Larson. Upon a voice vote, all were in favor and the motion passed unanimously.

Change Order #4 – Hibernia Park Phase 2 Development

President Schulz asked if there were any questions regarding Change Order #4 – Hibernia Park Phase 2 Development. Hearing none, President Schulz requested a motion to approve Change Order #4 – Hibernia Park Phase 2 Development. Motion made by Commissioner Ott, seconded by Commissioner Fischer. Upon a roll call vote, all were in favor and the motion passed unanimously.

Executive Session Minutes Released December 2023 – May 2024 Including Previous Withheld Minutes

President Schulz reported that we have no current or previous minutes that have been withheld so no action needs to be taken on the Executive Session Minutes released December 2023 through May 2024.

Community Events

Join the Village of New Lenox for:

Friday, July 28th and Sunday, August 11th for Live on the Lawn featuring performances from local groups and organizations on select Sunday evenings in the summer. The Village of New Lenox is proud to showcase our talented community members in the Village Commons.

Tuesday, August 6th at 6:00pm is National Night Out. This is a nationwide initiative to promote healthy relationships between the police and their communities. The New Lenox Police Department takes part by offering a free event for all to attend.

Friday August 9th from 4:00-8:00pm is Ladies Night Out Friday. All ages are permitted and will feature an evening of shopping and entertainment.

For more information visit our website at newlenox.net/events.

Adjournment

President Schulz requested a motion to adjourn the July 19, 2023, Regular Board Meeting of the New Lenox Community Park District Board of Commissioners. Motion made by Commissioner Larson, seconded by Commissioner Kraemer. Upon a voice vote, all were in favor and the motion passed unanimously.

Respectfully Submitted,
Melissa McGrath, Recording Secretary